

Watani Tyehimba, CPP, CCDI

BASIC PRIVATE INVESTIGATOR COURSE

The objective of this 100-hour course is to provide the student with information necessary to perform functions in Security or as a Private Detective/Investigator. The program provides the academic prerequisites cited by the Secretary of State to qualify for a Private Detective and/or Security license and helps the student prepare for the State Board Examination required by the Georgia Board of Private Detective and Security Agencies (GBPDSA). This program will meet the classroom training requirements of the GBPDSA for all levels of security officer and private detective.

If these courses were done separately, the GBPDSA requires the following minimums:

Basic Training for Security Officers	(24 hours, GBDSA Rule 509-3-.02)
Armed Security Officers	(39 hours, GBDSA Rule 509-3-.03)
Basic Training for Private Detectives	(70 hours, GBDSA Rule 509-3-.06)
Firearm Training for Handguns	(15 hours, GBDSA Rule 509-3-.10)

COURSE OUTLINE

SECTION 1 – INTRODUCTION

- 1.1 Registration and Orientation: introduction of officials and trainees; statement of procedures, rules and regulations governing the classes; filling in of personnel data and official records (1 hour).
- 1.2 Familiarization with Georgia Private Detective and Security Agencies Act, Rules and Regulations, i.e. Title 43-38 and Board Rules 509 (2 hours).
- 1.3 Duties & Functions of a Security Officer (1 hour).
- 1.4 Types of investigations undertaken by a Private Detective/Investigator (2 hours).
- 1.5 Executive Protection Services (2 hours).
- 1.6 Fire Prevention & Firefighting Control Measures / Hazardous Materials (2 hours).
- 1.7 Familiarization with First Aid (1 hour).
- 1.8 Response to crimes in progress, disturbances, disorderly conduct and miscellaneous incidents (1 hour).
- 1.9 Crowd Control and Evacuation, Bomb Threats and Terrorism (2 hours).

- 1.10 Proper business practices: Contracts, reports, invoices, and client relations (2 hours).
- 1.11 CCTV Operation & Video Documentation (1 hour).
- 1.12 Alarm Systems; Access Control; Customer Service; Public Relations; Interpersonal Communications (2 hours).

SECTION 2 – LEGAL

- 2.1 History of law enforcement and the private investigation industry, and a discussion of crime and security in the United States (2 hours).
- 2.2 Ethics (2 hours)
- 2.3 Principal Georgia Misdemeanors and Felonies: our most often used laws and the elements necessary for establishing a crime: jurisdiction: venue, and Georgia criminal procedure (4 hours).
- 2.4 Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees, Bill of Rights (4 hours).
- 2.5 Search and Seizure: laws, rules and methods of lawful search and seizure (2 hours).
- 2.6 Process serving, civil suits, subpoenas, state courts, superior courts, and magistrate court (2 hours).
- 2.7 Rules of Evidence: a history of trial methods and procedures, as well as the fundamental concepts of evidence (2 hours).
- 2.8 Court Procedures & Testimony (4 hours).

SECTION 3 – INVESTIGATIONS

- 3.1 Court records research (4 hours).
- 3.2 Criminal Defense investigations (4 hours).
- 3.3 Undercover investigations (2 hours).
- 3.4 Domestic investigations (2 hours).
- 3.5 Insurance Fraud investigations (2 hours).
- 3.6 White Color Crime investigations: retail fraud, loss prevention, and computer crime (2 hours).

- 3.7 Interviewing Suspects and Witnesses: how to conduct a successful interview, qualifications and preparation necessary, kinesic and cognitive interviewing techniques (2 hours).
- 3.8 Sources of information, database searches and use of information brokers (4 hours).
- 3.9 Surveillance: designed to teach proper methods and its importance in modern police/investigator functions, Georgia eavesdropping law (8 hours).
- 3.10 Basic videography and photography methods (2 hours).
- 3.11 Field Note Taking: recording of pertinent information; Incident Reports (2 hours).
- 3.12 Case Management and Report Writing: report formats and contents of reports; reducing verbal statements to writing and common mistakes in investigative report writing (4 hours).

SECTION 4 – CRIME SCENE & SCIENTIFIC AIDS

- 4.1 Searches, sketches, evidence collection, laboratories, document examiners, polygraph, latent fingerprints, various fluorescent powders, reconstruction, etc. (3 hours).

SECTION 5 – PSYCHOMOTOR SKILLS

- 5.1 Techniques and Mechanics of Arrest (1 hour).
- 5.2 Defensive Tactics (1 hour).

SECTION 6 – FIREARMS TRAINING

A minimum passing score of 80% must be achieved on a written examination addressing the topics listed below and a minimum passing score of 80% must be achieved on the firing range, both proctored by a firearm's instructor licensed by the Board.

The holders of weapon permits must qualify with the same type of weapon carried. If using a revolver, the largest caliber is .357 and if a semi-auto, the largest caliber is .45. A minimum of 144 rounds of ammunition must be fired as practice and two (2) strings of 48 rounds with the highest score to be used for qualification. A minimum of 15 hours of instruction is required for firearm training curriculum for handguns, administered by an instructor who is licensed by the Board, consisting of the following:

- 6.1 Use of Deadly Force, to include Georgia Laws 16-3-21 & 17-420, Official Code of Georgia Annotated (1 hour).
- 6.2 Liability issues, to include Georgia Laws 16-1-3(5), 16-1-3 (6), Title 42, USC Sec. 1983 (2 hours).

(1) Issues to be covered shall include three (3) situations that justify use of deadly force. Three (3) situations are as follows:

- (i) Defense of self from great bodily harm or death;
- (ii) Defense of a third person from great bodily harm or death; and
- (iii) To prevent the commission of a forcible felony

6.3 Ballistics: including the selecting the proper ammunition and factors that affect trajectory, over-penetration and ricochet (1 hour).

6.4 Types of handguns (3 hours). The instruction shall include the following:

- i. Nomenclature;
- ii. Selection of a handgun;
- iii. Selection of proper ammunition;
- iv. Care, cleaning and malfunctions of a handgun;
- v. Proper techniques for storage, loading and unloading a handgun;
- vi. Selection of the proper holster and equipment for your weapon;
- vii. Weapon retention techniques

6.5 Firearms Range Qualifications: including proper stance; proper grip and draw; sight alignment, sight picture, and trigger control; firearm range safety; range procedures and rules of conduct; range commands and course of fire (8 hours).

FINAL COMPREHENSIVE EXAM (2 hours)